JAFCON

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PART OF nocn GROUP



PRODUCTIVITY IMPROVEMENT PRACTICE (PIP©)
Accredited Qualification

Doing the Most with the Least

ofqual | INVESTORS IN PEOPLE | Silver | cea Accreditation | Leaders in Diversity | BAME Apprenticeship Alliance | aelp

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"Productivity Improvement is a key component of human progress in better utilizing the resources. It forms a spearhead for uplifting organizations' effectiveness, efficiency, profitability, and sustainability.

A most influential approach towards enhancing the productivity is to empower the individuals with concepts, techniques and skills to effectuate productivity endeavors, as a work culture and prevalent work practices.

The Productivity Improvement Practices PIP©, is designed to provide maximum spaces for real work interactions through Learning by Adding Value (LAV), while the graduation is dualy verified and accredited by NOCN – a leading UK accreditation body. The results show that the participants have contributed tangible values, exponentially, in the work environment, in a contagious manner.

Companies that have launched PIP© program, reported, lucrative financial savings and widespread upswing in processes and output. PIP© offers tangible lasting benefits to all stakeholders."

Dr. Akbar Jaffari
Chief Executive Officer
Jafcon for Productivity Improvement

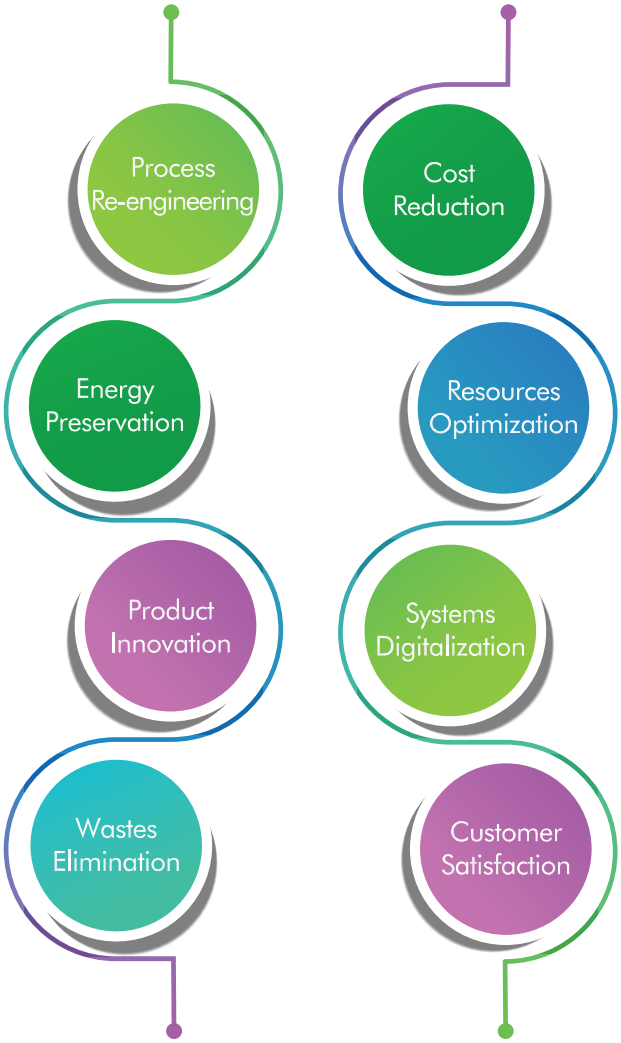
PIP

Importance of Productivity

Productivity is a value-added process that increases the utilization of the resources, that invariably, enhances the profitability and returns for all stakeholders.

Productivity Improvement Practices (PIP©)

Productivity Improvement Practice is an initiative-based training that contains more than 30 international techniques aiming to increase the productivity level within organizations: through cost reduction; value added optimization; process reengineering, digitalizing; and higher utilization of resources.

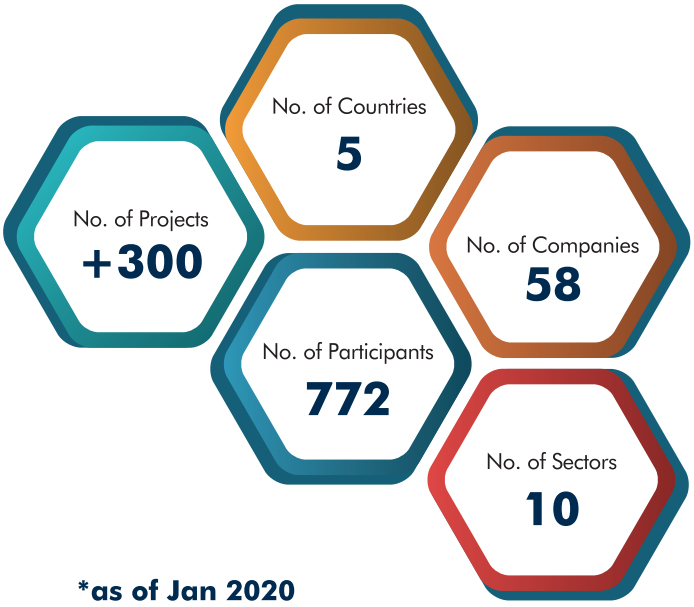


PIP© has been running since 1997, with continuous enhancement and innovative thrusts. In 2016, PIP© was incorporated as a leading professional accredited qualification, in the Productivity Improvement field, by NOCN a leading accreditation body in the UK, under the umbrella of Ofqual.

PIP Clients and Benefits

PIP© has successfully been implemented in more than 50 establishments, and is gaining greater momentum, as the need for greater precision and excellence, in resources utilization and output perfection, are pressing exponentially in accelerated manners.

PIP© yields lubricative financial gains and enhances numerous processes through the productivity improvement projects conducted by the participants.



*as of Jan 2020

During the productivity improvement project, we found the work of Jafcon is highly accurate and consistence. We do not hesitate to recommend the services of Jafcon.

Abdulqader Obaid Ali
Director - Group Internal Audit
Dubai World

I take this opportunity to sincerely thank Jafcon for all excellent effort in making this qualification interesting and very useful. The techniques and approaches presented, or productivity enhancement were very powerful and I am sure this will help our managers to translate and use the techniques in daily work environment and continue to improve productivity and enhance efficiency.

E.C. Le Roux Horn
Deputy General Manager
GPIC

The program was of a great value to BAS, with high level of satisfaction from the employees and the management. Each of our 20 employees successfully conducted a productivity improvement project that yield real and tangible benefits for our company. Moreover, these projects resulted in significant financial saving, leading to great return on investment for BAS.

Mr. Khalid Al-Bastaki
Senior Manager - Training & Development
Bahrain Airport Services

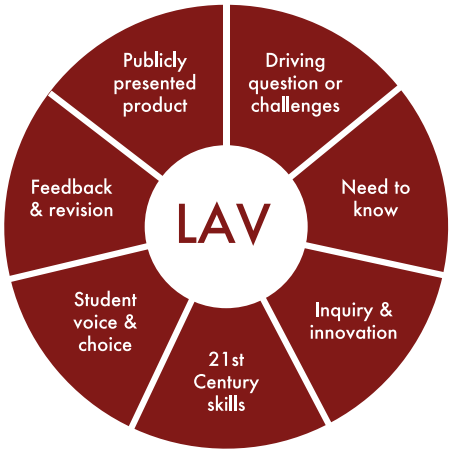
BMMI Group recommends the Productivity Improvement Practices (PIP) to any other companies and especially to those companies who seek real and effective improvements of the company's productivity and uplifting of their employees.

Mohammed Turaif
Manager, HR operation and Administration
BMMI Group

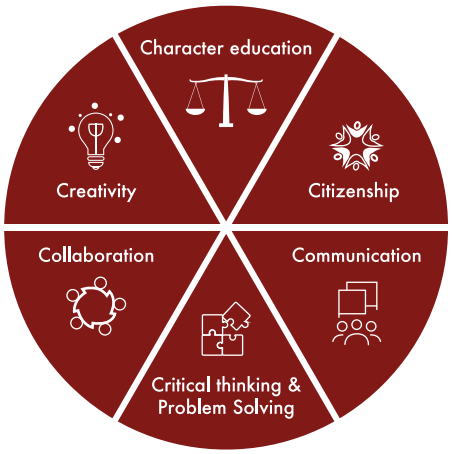
PIP Approach



PIP© is designed to strengthen the productivity realities in the workplace, as well as, individual's life mindset. PIP© approach is Learning by Adding Value (LAV), which enables the participants to solve real business problems at workplace that yield benefits to the companies and uplift their productivity improvements Capabilities.



Learning by Adding Value (LAV)



21st Century Skills

PIP© is aligned with the Sustainable Development Goals (SDGs) of the United Nation Development Program (UNDP). PIP© is, by principle, linked to the 17 SDGs with varying intensities. All participants are required to seek alignment with SDGs, at large with specific focus on the following SDGs.



PIP Levels



Creating ‘The Productivity Practitioners’

The Qualification of PIP© has three different levels, depending on the targeted group, with the idea of providing the suitable depth and width of the knowledge and skills needed by each group and spreading on practical level the Productivity Concepts and Applications.



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Level 5 Productivity Improvement Practice

Target Group

- Employees and Professionals.
- Middle and Top Management.

Main Objectives

- Create internal consultants that drive productivity enhancement endlessly.
- Enable participants to initiate and manage productivity improvement projects.
- To “help you to help yourself” in:
- How to root out problems when they appear.
- How to optimize the use of resources and technologies.
- Above all how to improve in proactive manners.

Credentials

- Successful achievement of PIP© Level 5 Certificate will entitle participants for: **CPIP** title - Certified Productivity Improvement Practitioner.
- Similarly, for PIP© Level 5 Diploma: **CPIP** (Dip) title - Certified Productivity Improvement Practitioner with Diploma.

Features and Structure

- **Cross Functional:** PIP© participants represent wide range of functional background such as: operation, finance, logistic, maintenance, legal HR or ICT.
- **Higher Buy-In:** as the employees are fully engaged in the change, they have high level of buy-in to change and improve further.
- **Highly Efficient:** with PIP©, the improvement of processes will not be limited to specialized teams. It will be spread all over the company as a culture of highly efficient way of continuous improvement.
- **Sustainable:** PIP© leads to changes in the mindset of participants and the believe that "There is always a better way of doing things" which leads to a sustainable development, all the way through.

AWARD

Ofqual Qualification No: **603/0068/1**

Total Qualification Time = **38 Hours**
Credit Value = **4**

- Concept of Productivity Improvement
- Techniques to Measure And Improve Productivity
- Measure and Evaluate Human Work and Processes
- Tools to Record, Analyse and Improve Business Activities
- Applications of Value Added Analysis
- Real Case Studies of Productivity Improvement Projects
- Group and Individual Exercises
- Formal Assessment

CERTIFICATE

Ofqual Qualification No: **603/0403/0**

Total Qualification Time = **218 Hours**
Credit Value = **22**



DIPLOMA

Ofqual Qualification No: **603/0640/3**

Total Qualification Time = **380 Hours**
Credit Value = **38**

- **Strategic Manager Pathway**
- **Practitioner Pathway**

Level 5 Productivity Improvement Practice Progress

Level 5 Award in Productivity Improvement Practice

To complete this qualification learners must achieve 4 credits from 1 mandatory unit.

UNIT	Introduction to Productivity Improvement Practice	30 HOURS	= 4 CREDITS

Level 5 Certificate in Productivity Improvement Practice

To complete this qualification learners must achieve 22 credits from the 8 mandatory units listed below.

UNIT	Implementation planning for productivity improvement projects	20 HOURS	= 4 CREDITS
UNIT	Productivity improvement project implementation	20 HOURS	= 3 CREDITS
UNIT	Productivity improvement project evaluation and review	14 HOURS	= 2 CREDITS
UNIT	Data Analysis in support of productivity improvement projects	12 HOURS	= 3 CREDITS
UNIT	Idea development for Productivity Improvement projects	12 HOURS	= 3 CREDITS
UNIT	Productivity Improvement Project definition and approval	12 HOURS	= 2 CREDITS
UNIT	Productivity Improvement Project reporting	10 HOURS	= 3 CREDITS
UNIT	Identification and planning of productivity improvement projects	10 HOURS	= 2 CREDITS

Level 5 Diploma in Productivity Improvement Practice

The Level 5 Diploma in Productivity Improvement Practice is a 38 credit qualification. Learners must achieve all 22 credits from the 8 mandatory components. They must then select a pathway, and achieve all 16 credits from the four mandatory components in that pathway.

Strategic Manager Pathway

UNIT	Strategic Planning	20 HOURS	= 4 CREDITS
UNIT	Risk and Issue Management	20 HOURS	= 4 CREDITS
UNIT	Leadership & Management of Productivity Improvement	20 HOURS	= 4 CREDITS
UNIT	Innovation & Creativity	20 HOURS	= 4 CREDITS

Practitioner Pathway

UNIT	Designing and Implementing a Balanced Scorecard	20 HOURS	= 4 CREDITS
UNIT	Planning for Operational Change	20 HOURS	= 4 CREDITS
UNIT	Innovation & Creativity	20 HOURS	= 4 CREDITS
UNIT	Performance Measurement & Management	20 HOURS	= 4 CREDITS

Level 4 Productivity Improvement Practice Internship Programme (Eqtidar and Khobrat)

Target Group

- Jobseekers and Senior University Students.

Main Objectives

With the ultimate need of aligning university graduates with labor market requirements, JAFCON developed the International Productivity Internships Program that aims to uplift senior university students and jobseekers employability skills, in productivity improvements by providing them, 2 months real on-job training and at the same time acquiring an international accredited qualification from the UK.

Credentials

- Successful achievement of PIP© Level 4 Certificate will entitle participants for: **APIP** title - Associate Productivity Improvement Practitioner.

Benefits for Jobseekers and University Students

- Working on real productivity improvement projects.
- UK Level 4 Professional Certificate in Productivity Improvements.
- Gaining 21st century practical skills.
- Recruitment potential.

Benefits for Host Companies

- Solving real problems in the companies.
- Recruitment of niche talents.
- Increase productivity and innovation, levels.
- Fulfillment of social responsibility.

The Level 4 Certificate in Productivity Improvement Practice is a 22 credit qualification. Learners must achieve all 22 credits from the 7 mandatory components.

UNIT	Introduction to Productivity Improvement Practice	30 HOURS	= 4 CREDITS
UNIT	Planning the Implementation of a Productivity Improvement Project	20 HOURS	= 4 CREDITS
UNIT	Implementing a Productivity Improvement Project	20 HOURS	= 3 CREDITS
UNIT	Evaluation and Review of a Productivity Improvement Project	14 HOURS	= 2 CREDITS
UNIT	Data Gathering and Analysis for a Productivity Improvement Project	12 HOURS	= 3 CREDITS
UNIT	Developing a Productivity Improvement Project	12 HOURS	= 3 CREDITS
UNIT	Reporting for a Productivity Improvement Project	10 HOURS	= 3 CREDITS

Affiliations

Private Sector

eqtidar اقتدار International Productivity Internship Program

برنامج خبرات

Public Sector

1st Batch of Eqtidar (Level 4 PIP©)
62 Young Bahrainis



Program Achievements

42 Productivity Improvement Projects

$4,120,000	78
Annual Savings	Improved Processes

62 Participants (IT, Engineering, Business)

99%	70%
Participants Satisfaction	Employment Achieved

14 Leading Companies

95%	85%
Company Satisfaction	Gained Monetary Returns

Host Companies

Energy
- EWA هيئة الكهرباء والماء Electricity & Water Authority

Logistic
- Agility

Telecommunication
- zain

Construction
- المصممون العرب Arab Architects

Insurance
- AXA
- BNH

Banking
- CrediMax

Green Innova TRADING

gig Bahrain

Khaleeji Commercial Bank البحريني الخليجي التجاري

Strategic Partners

تمكين Tamkeen

JAFCON

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جمعية البحرين للتدريب وتنمية الموارد البشرية Bahrain Society for Training & Development

News

"اقتدار" يحتفي بتخريج 62 بحرينيًّا

توفير مبالغ مالية تقدر بـ 1.5 مليون دينار



احتفى البرنامج الدولي في التدريب على رأس العمل في الإنتاجية بتخريج 62 شاباً بحرينياً، وذلك ضمن الدفعة الأولى من البرنامج. ويُقدم هذا البرنامج بشراكة استراتيجية بين صندوق العمل "تمكين" وشركة جافكون للاستشارات وجمعية البحرين للتدريب وتنمية الموارد البشرية. وبالتدقيق من جهة الاعتمادات البريطانية NOCN.

ويهدف برنامج "اقتدار" إلى تعزيز قدرات ومهارات الخريجين، وصقل خبراتهم في مجال تحسين الإنتاجية، وذلك من خلال منحهم فرص الانضمام لكبريات الشركات والعمل على إنجاز مشاريع فعلية قائمة، بما يحقق نتائج واقعية وملموسة للشركات من جهة، وتمكين المشاركين من العبور بالتجربة العملية والحصول على شهادة احترافية معتمدة من المملكة المتحدة.

ويشارك في البرنامج مجموعة واسعة من الشركات المحلية والدولية الرائدة في مملكة البحرين، ودعم أكاديمي بالتعاون مع نخبة من الجامعات، حيث يتمحور جوهر البرنامج في التدريب على رأس العمل لمدة شهرين على مشاريع لتحسين الإنتاجية في الشركات والمصممة لتقديم فوائد حقيقية لكل من الطلاب المشاركين والشركات المشاركة.

وساهم البرنامج ضمن إطار تنفيذه في إنجاز ما يصل إلى 42 مشروعًا تطويريًّا لتحسين الإنتاجية، والذي ساهم في تقليص المصروفات التشغيلية على تنفيذ المشاريع وتوفير مبالغ مالية تقدّر بمليون ونصف المليون دينار بحريني. جرى إثرها إعادة هندسة أكثر من 78 عملية وطريقة عمل في الشركات المشاركة.

وشملت قائمة الشركات والمؤسسات المشاركة في البرنامج 14 شركة رائدة في البحرين، تمثل مختلف القطاعات، بما في ذلك كل من القطاع المصرفي، والطاقة، والإنشاءات، والتصنيع، والخدمات اللوجستية، وقطاع التأمين. وسمح البرنامج بمشاركة المؤسسات على اختلاف مراحل نموها وحجمها، فضلاً عن مشاركة عدد من المؤسسات الحكومية، والمؤسسات الصغيرة والمتوسطة، والشركات العالمية، والشركات الكبرى والناشئة.

وفي هذا السياق، أوضح الرئيس التنفيذي لصندوق العمل "تمكين" إبراهيم جناحي أهمية هذا البرنامج الذي يأتي انسجاماً مع الأهداف الاستراتيجية لـ "تمكين" في تعزيز النمو المستدام للأفراد والمؤسسات على حد السواء.

وأكد أن توفير برامج معتمدة دوليًا ومتوافقة مع احتياجات سوق العمل، يسهم بشكل أساسي في تعزيز فرص الاستدامة لنمو القطاع الخاص، وفتح المجال أمام توسيع الفرص الوظيفية أمام الشباب وخلق وظائف عمل جديدة.









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Level 3 Productivity Improvement Practice qualifications



Target Group

- High School Students and Graduates.

Main Objectives

- Spread productivity consciousness among youths.
- Empower youth for higher career skills.
- Create momentum for productivity improvement in the society.

Features and Structure

- Vocationally based.
- Combination of Guided Learning Hours (GLH) and Other Learning Hours (OLH).
- The qualifications have a modular structure.
- Includes an outreach project.

The Level 3 Award in Productivity Improvement Practice is a qualification with a minimum of 3 credits and a choice of two pathways.

Practitioner Pathway
Learners must achieve 3 credits from the mandatory component for this pathway.

UNIT	Productivity Concepts and Applications for Improvement	22 HOURS	= 3 CREDITS

Ambassador Pathway
Learners must achieve 5 credits from the mandatory components for this pathway.

UNIT	Productivity Concepts and Applications for Improvement	22 HOURS	= 3 CREDITS
UNIT	Undertaking a Productivity Improvement Outreach Project	8 HOURS	= 2 CREDITS

Benefits

- Learners benefit by developing practical skills and knowledge to enhance employability or progress in to higher education qualifications in productivity improvement.
- Provides learners with opportunities to liaise with a wider range of stakeholders within the business community.
- The outreach project can be beneficial to employers and can be specified by the employer.
- Toward higher productive society.
- Improves skill level and can generate social sustainability for the workforce.

About JAFCON



JAFCON is a Bahrain based consultancy company established in 1990, to offer industrial and business consultancy services to the GCC and MENA region, as well as, internationally. We increase the effectiveness of our services by removing the boundaries and encouraging multi-national and multi-discipline expertise to join forces to achieve common goals. Our emphasis also lies in local inputs to eliminate misfits.



Mr. Graham Hasting-Evens, NOCN Group Managing Director handing over the accreditation certificate to Eng. Ebrahim Radhi at the attendance of Dr. Akbar Jaffari the CEO of JAFCON for Productivity Improvement.

About NOCN

Established in 1987, NOCN Group is an educational charity whose core aims are to help learners reach their potential and organisations thrive. The group includes business units specialising in regulated UK and international qualifications, End Point Assessment, Access to Higher Education (regulated by QAA), assured short courses, SMART job cards, assessment services, consultancy, and research.











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